Ambasciata d'Italia in Etiopia

Work Visa for Subordinate Employment

Citizens of non-EU countries who intend to carry out employment activities in Italy must apply for a work visa and, once they arrive in Italy, must submit an application for a residence permit within 8 working days.

Applicants are invited to download and complete the national visa application form. (National Form)

Subordinate work visa: Except for cases provided for by current regulations, in order to apply for a subordinate work visa it is necessary to first obtain in Italy the work authorization (nulla osta al lavoro) issued by the Sportello Unico per l'Immigrazione – SUI.

The visa application must be submitted together with the documentation listed in the following checklist.

Please note that the Embassy reserves the right to request additional documentation if deemed necessary.

Required documents for the application for a subordinate work visa are as follow. Applicants are advised to submit all documentation complete, up-to-date, and compliant with the requirements indicated.

- Visa application form for a national visa, duly completed and signed.
- Valid passport with a copy, with at least three months' validity beyond the intended date of departure from the Schengen area, issued within the last ten years, and containing at least two blank pages.
- Recent ICAO-format photograph (3.5 x 4.0 cm), with a white or light background, taken within the last six months. For further information, consult the ICAO Photograph Guidelines.
- Valid proof of residence in Ethiopia or in the country where the application is submitted.
- Flight reservation. It is not necessary to purchase the ticket.

- **Work authorization ("Nulla Osta")** for subordinate employment issued by the "Sportello Unico per l'Immigrazione", dated not earlier than six months before the visa application submission.
- Any additional documentation requested by the Visa Office.