



Ambasciata d'Italia in Etiopia

DIPLOMATIC Visa

The diplomatic visa allows entry into Italy and the Schengen Area for participation in institutional meetings, official missions, or governmental activities, for short stays of up to 90 days within a 180-day period, or for long-term stays.

To submit an application, it is necessary to complete and sign the Schengen application form ([Schengen Form](#)) or the National application form ([National Form](#)), and provide the documentation indicated in the following checklist based on the harmonized list agreed upon by the Schengen countries for Ethiopia (to consult the harmonized list click here [Lista Armonizzata](#)).

Please note that the Embassy reserves the right to request additional documentation.

The documents required for the visa application are:

- Original Schengen or National visa application form, duly completed and signed. The form must be signed by the applicant; for minors, it must be signed by a parent or legal guardian.
- Recent ICAO-format photograph (3.5 x 4.5 cm), with a light background, taken within the last 6 months. For more information: [ICAO Photograph Guidelines](#)
- Valid passport and copy, with validity of at least 3 months beyond the intended departure date from the Schengen Area, issued within the last 10 years and containing at least 2 blank pages.
- **Official Note Verbale** issued by the Ministry of Foreign Affairs, an international organization, or an embassy.
- **Official invitation letter** from the inviting institution or entity, which must also be sent directly to the Visa Office before the appointment.
- Round-trip flight reservation. It is not necessary to purchase the airline ticket before the visa decision is made.

- Additional requirements for foreign applicants residing in Ethiopia: copy of the applicant's Ethiopian residence permit. If the applicant intends to return to Ethiopia, the permit must be valid for at least 3 months beyond the intended stay in the Schengen Area. If the applicant does not intend to return to Ethiopia, proof of entry into the country of origin or another third country must be provided.