



*Ambasciata d'Italia in Etiopia*

## Work Visa for Subordinate Employment

Citizens of non-EU countries who intend to carry out employment activities in Italy must apply for a work visa and, once they arrive in Italy, must submit an application for a residence permit within 8 working days.

Applicants are invited to download and complete the national visa application form. ([National Form](#))

**Subordinate work visa:** Except for cases provided for by current regulations, in order to apply for a subordinate work visa it is necessary to first obtain in Italy the work authorization (nulla osta al lavoro) issued by the Sportello Unico per l'Immigrazione – SUI.

The visa application must be submitted together with the documentation listed in the following checklist.

**Please note that the Embassy reserves the right to request additional documentation if deemed necessary.**

**Required documents** for the application for a subordinate work visa are as follow. Applicants are advised to submit all documentation complete, up-to-date, and compliant with the requirements indicated.

- Visa application form for a national visa, duly completed and signed.
- Valid passport with a copy, with at least three months' validity beyond the intended date of departure from the Schengen area, issued within the last ten years, and containing at least two blank pages.
- Recent ICAO-format photograph (4.0 x 3.5 cm), with a white or light background, taken within the last six months. For further information, consult the [ICAO Photograph Guidelines](#).
- Valid proof of residence in Ethiopia or in the country where the application is submitted.
- Flight reservation. It is not necessary to purchase the ticket.

- **Work authorization (“Nulla Osta”)** for subordinate employment issued by the “Sportello Unico per l’Immigrazione”, dated not earlier than six months before the visa application submission.
- Any additional documentation requested by the Visa Office.